

North Dakota Family Career and Community



Leaders of America



Application for:

DISTRICT PRESIDENT-Qualifications Page

STOP!!!

BEFORE APPLYING, READ THE FOLLOWING, IF YOU ANSWER 'NO' TO ANY OF THE QUESTIONS, YOU ARE DISQUALIFIED FROM RUNNING FOR ANY OFFICE BEYOND THE LOCAL CHAPTER LEVEL.

- YES NO 1. I am currently an affiliated member of FCCLA.
- YES NO 2. I am a student in grades 9, 10, or 11.
- YES NO 3. I am an active member of my FCCLA chapter and continually looking for Ways to be involved and promote this organization.
- YES NO 4. I am a team player.
- YES NO 5. I have completed at least 1 semester of family and consumer science classes. (This can include junior high FCS classes.)
- YES NO 6. I will actively participate in the 2009 and 2010 District Leadership Meetings.
- YES NO 7. I have demonstrated my leadership abilities in my local FCCLA chapter.
- YES NO 8. I have thorough knowledge of Family, Career and Community Leaders of America and am prepared to be formally tested on my knowledge.

STOP!!!

Attendance at the following meetings are required (there are no exceptions). Please make sure you are available—mark your personal, family, and school calendars today. Failure to attend these meetings will result in relinquishing your position immediately.

Date(s)	Activity or Meeting	Location	Financial Responsibility
Fall 2009	Your District Meeting	To Be Determined	Local FCCLA Chapter
Winter 2009-2010	Your District STAR Events Competition	To Be Determined	Local FCCLA Chapter
April 11-13, 2010	ND State FCCLA Meeting & District President Training	Ramkota Inn-Bismarck	ND State FCCLA Association
June 6-8, 2010	ND CTSO Summer Leadership Training for State Officers & District President	To Be Determined	ND Career and Technical Education & ND State FCCLA Association
Fall 2010	Your District Planning Meeting	To Be Determined	Local FCCLA Chapter
Fall 2010	Your District Meeting	To Be Determined	Local FCCLA Chapter

OPTIONAL MEETING(S)

2009 District Leadership PLANNING Meeting: This meeting is planned and run by the current District President. Potential candidates who attend this meeting prior to being elected have a better idea of what goes on during this meeting thus enabling them to better prepare for hosting the meeting when elected District President. **The State Office strongly urges candidates to attend this meeting!**

NATIONAL LEADERSHIP CONFERENCE: The 2010 National Leadership Conference will be held in Chicago, Illinois, July 4-8 (this does NOT include travel dates). The majority of the financial responsibility falls on you and your local chapter. Each individual district association makes a minimum donation of \$200.00 to the ND Leadership Fund. This money is divided equally between the President and State Officer attending the NLC.

Invitations from other FCCLA chapters or local, state, and civic organizations may be accepted or declined. If another FCCLA chapter requests you attend one of their meetings, the host chapter is responsible to assume your travel expenses including mileage, room, if needed, and any meals.

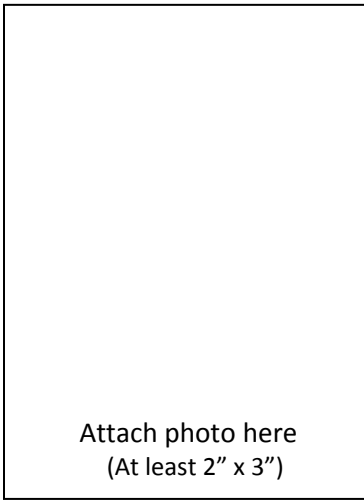
APPLICATION PROCESS/CHECKLIST

Have you:

- read and do you understand all the required meetings you will be expected to attend as District President?
- completed the School and Personal Information Form?
- had your advisor complete the Advisor Support Form?
- secured **two** recommendations (please have them return the recommendations to you to include in your application packet)?
 - a. **One from:** (this person should VERIFY that you have at least a 2.5 on a 4.0 scale grade point)
 - **Superintendent**
 - **Principal**
 - **CTE Director (not all schools have a director)**
 - b. **One from (your choice):**
 - **Core Academic Teacher**
 - **Another CTE Teacher**
 - **Workplace Employer**
- created a one page resume`?
- signed the FCCLA District President Agreement?
- completed the essay questions?
- completed the medical release form with appropriate signatures by a notary public? (this form is separate from this application. It can be found at: <http://www2.edutech.nodak.edu/fccla/forms.html>)
- written and practiced in front of others an original speech no longer than 3 minutes in guidelines with the assigned speech topic?
- completed and studied the officer's study guide?

APPLICATION DEADLINE:

- The application deadline will be determined at the District Planning Meeting. A set of credentials should be sent to each chapter in the district with the original set going to the designated District Advisor. Your chapter advisor will have the school mailing addresses for each chapter in your district.



PERSONAL & SCHOOL INFORMATION

CANDIDATE INFORMATION

NAME OF CANDIDATE _____

HOME ADDRESS _____ CITY, STATE _____ ZIP _____

E-MAIL _____

MOTHER'S NAME _____ HOME PHONE _____

HOME ADDRESS _____ CITY, STATE _____ ZIP _____

FATHER'S NAME _____ HOME PHONE _____

HOME ADDRESS _____ CITY, STATE _____ ZIP _____

DATE OF BIRTH _____ AGE _____ CURRENT GRADE LEVEL _____ MALE _____ FEMALE _____

ANTICIPATED YEAR OF GRADUATE _____ POLO SHIRT SIZE: _____ S _____ M _____ L _____ XL _____ XXL

SCHOOL INFORMATION

ADVISOR'S NAME _____

SCHOOL _____ SCHOOL PHONE _____ SCHOOL FAX _____

SCHOOL MAILING ADDRESS _____

CITY, STATE _____ ZIP _____

SUPERINTENDENT'S NAME _____ PRINCIPAL'S NAME _____

CAREER and TECHNICAL DIRECTOR'S NAME (if applicable) _____

ADVISOR RECOMMENDATION & SUPPORT FORM

PERSONAL PROFILE FOR FCCLA

Candidate's Name _____

Chapter _____

District _____

KEY:

Superior – 5 Excellent – 4 Good – 3 Fair – 2 Poor – 1

SCORING (Mark an "X" in the appropriate column –see key below)	5	4	3	2	1
CHARACTER					
1. Acceptable personal appearance (well-groomed)					
2. Acceptable personal behavior					
3. Personal traits: consider: honesty, trustworthiness, effort, sense of humor, enthusiasm, positive attitude, ability to accept constructive criticism					
SCHOLARSHIP					
1. Class work (family and consumer sciences & others)					
2. Ability to carry out instructions					
3. Effort in terms of ability					
LEADERSHIP					
1. Ability to express self and explain clearly facts and ideas to others					
2. Punctual					
3. Organization ability (to plan and carry out activities)					
4. Assume responsibility					
5. Works well with others					
6. Ability to use time well					
SERVICES					
1. Chapter (knowledge of organization, participation in activities, service in leadership capacity)					
2. Home (family members & student are willing to cooperate in working out needed transportation, use of time, money & home responsibilities)					
3. School (participates in worthwhile activities in proportion to the whole school program, home obligations, and personal energies & time)					
4. Community (church & other youth organizations)					

Do you feel that this student is ready to assume the responsibilities and obligations of being an officer candidate for FCCLA? ____ Yes ____ No

Signed _____ Title _____

**** Please add additional comments on a separate page and staple to this sheet.**

INSTRUCTIONS FOR RECOMMENDATIONS

1. FOR THE RECOMMENDATION FROM THE ADMINISTRATOR:

****Provide your administrator with a list of your involvement in FCCLA—this will help him/her write the recommendation**

****S/he MUST verify that you have at least a 2.5 grade point (on a 4.0 scale)**

****She should address the following: leadership ability; personal characteristics; overall behavior, attitude and school attendance**

****Must indicate support of your running for office**

****Must indicate their support if elected to office**

2. FOR THE RECOMMENDATION FROM YOUR CHOICE OF CORE ACADEMIC TEACHER, ANOTHER CTE TEACHER, OR WORKPLACE EMPLOYER:

****Provide this person with a list of your involvement in FCCLA—this will help him/her write the recommendation**

****S/he should address the following: leadership ability; personal characteristics; overall behavior, attitude, and attendance**

****Must indicate support of your running for office**

INSTRUCTIONS FOR RESUME

Please attach a typed professional FCCLA Resume` (limit of one page—one side of the paper) providing the information listed below in 11 point Times New Roman font:

****Name, state, school, chapter, year in school, number of years in FCCLA, total years of FACS instruction completed as of the end of the 2008-2009 school year.**

****List ALL of the Family and Consumer Sciences course(s) and grade level(s) when taken or Family and Consumer Sciences Occupation related course(s), grade level(s) when taken, and area of occupational training (food service, childcare, etc.)**

****List your participation in FCCLA at the local, district, state, and national level(s).**

****List offices held in FCCLA.**

****List contributions to Family and Consumer Sciences education and FCCLA.**

****List your participation in school and community (major activities in your community, job experience, volunteer work, etc.)**



DISTRICT PRESIDENT AGREEMENT

If serving as District President, I will assume the additional duties of District President as outlined in our District FCCLA Association Bylaws and in accordance with the ND FCCLA Association Bylaws and I will fulfill the following expectations.

District Presidents represent all members of their District Association and are looked to by members as an example and a leader. Applicants for District President should consider each of the following statements carefully before signing the application, as this is a conditional privilege. We recognize that the privilege can be withdrawn by the State Advisor at her discretion, at any time. The privilege is conditional depending upon officer suitability to participate as determined solely by the above mentioned person.

To be considered a candidate for the office of District President, this agreement must accompany the District Officer application. By signing this agreement, I will:

1. Commit to serve the Association by role modeling professional and responsible behavior at all times.
2. Conscientiously serve the Association and assist and encourage FCCLA members and chapters to take an active part in the organization, school and community.
3. Set an example for members of the Association as a good student, courteous person and a responsible citizen.
4. Represent the Association credibly at meetings, banquets and other gatherings when asked to do so, speaking clearly, concisely and enthusiastically about the organization.
5. Thoroughly familiarize myself with the constitution and policies of the organization, parliamentary procedure, and the total family and consumer sciences education program.
6. Strive to maintain a good working relationship between FCCLA and the public.
7. Attend all required meetings (2009 District Leadership Meeting, 2010 District STAR Events Competition, 2010 State Leadership Meeting, 2010 CTSO Summer Leadership Meeting, 2010 District Leadership Meeting).
8. Strive to improve my leadership ability and give as much time as required to carry out my duties as a District President during the term.
9. Make regular appointments to confer with my local chapter advisor to maintain communication regarding local, district, and state matters.
10. In addition, I understand that any action detrimental to the FCCLA image will not be tolerated and may result in disciplinary action by the FCCLA State Advisor.

By signing below, I recognize that I am committing myself to the responsibilities above.

Student _____

Date _____

VERIFICATION

We have reviewed the application for FCCLA District President. If elected, the applicant will have our cooperation in carrying out the responsibilities of the office to the best of his/her ability.

Parent/Guardian _____

Date _____

Local Advisor _____

Date _____

Administrator _____

Date _____

ESSAY QUESTIONS

ESSAY QUESTION #1

The below essay question is limited to one page only, do not alter this format, and do not attach additional information. It should contain no more than 150 words—double spaced.

District President Candidate: _____ Chapter: _____

What are three areas you would like to change/improve on the FCCLA district and/or state level? How do you plan to accomplish those tasks during your term in office if you are elected?

ESSAY QUESTIONS

ESSAY QUESTION #2

The below essay question is limited to one page only, do not alter this format, and do not attach additional information. It should contain no more than 150 words—double spaced.

District President Candidate: _____ Chapter: _____

What life event has most influenced you into being the leader you are today?