



**JOB INTERVIEW  
COVER LETTER SCORECARD**

<b>Contestant Name</b>		<b>Team No.</b>	
<b>Chapter</b>		<b>Member No.</b>	
<b>COMPOSITION</b>	<b>Possible Score</b>	<b>Team Score</b>	
Correct format and stationery	10		
Punctuation	10		
Grammar	10		
Spelling	10		
General Appearance	10		
<i>Composition Sub Total: 50</i>			
<b>CONTENT</b>			
Career Goal Specified	15		
Proper Qualifications	35		
<i>Content Sub Total: 50</i>			
<b>Composition Score plus Content Score = TEAM SCORE</b>			