



Policies and Procedures for National Officer Candidates

Students choosing to run for a national office are eligible to receive a scholarship of up to \$150.00 from the ND SkillsUSA Board of Directors. The scholarships will be limited to one for secondary officer candidates and one for post-secondary candidates. The scholarship is designed to help the officer candidate purchase campaign supplies. **Scholarship funds will be given to the student only on a reimbursement procedure.** Students will only be reimbursed based on receipts turned into the ND SkillsUSA state office.

In order for a student to receive the scholarship he/she must complete the following steps:

- Student must be enrolled in a CTE Trade, Industry, Technical & Health program and must remain in a CTE Trade Industry, Technical & Health program during their term in office.
- Student must have approval and a letter of recommendation from his/her advisor or department faculty. The letter is to be handed in to the State Director prior to the recommendation letter that the State Director is required to provide for SkillsUSA.
- Student must make an oral presentation to the Board of Directors. The presentation is not to exceed 5 minutes and must explain why he/she would like to be a national officer.
- Student must maintain a 2.5 GPA. If the GPA falls below 2.5, a recommendation will be forwarded by the advisor and State Director to the national office that the officer is not meeting North Dakota state academic expectations and should be dismissed as a national officer.
- The State Director, with approval of the Board of Directors, will forward a request for dismissal for any national officer, representing North Dakota, arrested for violations such as DUI, drug related violation, minor in possession, vandalism or other similar offences as agreed by the Board of Directors.
- Secondary students, running for a national office, representing North Dakota shall adhere to all rules and regulations of the North Dakota High School Activities Association.

North Dakota SkillsUSA will provide transportation for the officer candidate on the state bus or by other arrangements made with the State Director. The officer candidate will be responsible for his/her own lodging and meals.