Teacher Center Network Meeting Minutes
January 14, 2005

Members Absent: Deb Sisco and Vern Cermak.

I. Meeting was called to order by Nadine

II. Minutes from Oct. 20, 2004 meeting were approved.

III. Financial Report
A. Teresa’s Report- Teresa gave report of expenses. There is a balance of $2,073.66 in TCN account.
   Discussion was held about covering expenses for Spring Meeting and to use left over funds from Fargo to cover meeting.
B. Fargo’s Portion of Funds
   Discussion was held about funds from Fargo Teacher Center-
   Fargo/W. Fargo Schools are concerned about staying connected with State workshops
   HIV workshops for teachers was another concern
   Clarification on how much info we give them without charging a fee
   How do we serve them and other schools not associated with Fargo/W. Fargo-- Smaller schools were not at meeting so how to serve rural schools was never really addressed-- can’t leave out other schools around Fargo area
   Do they want a Teacher Center or just access to services? Sounds like they just want services
   Concerns about funding- reporting issues- Fargo Center
   See their funds being used to do what they needed
   Need to be TC to be funded
   Concerns about TC requirements/minimum standards to receive funding as TC
   Office was cleaned out/ materials distributed to F/WF schools-there was no report from Fargo for annual report
   No report was available from Fargo-nothing to get for report
   F/WF Doesn’t fit bill for Teacher Center
   Partially connected with Cont. Ed at NDSU—they were contacted—no info was left with them
   There were not stats kept-NDSU had nothing
   Financials are vague best to identify F TC as closed
   Val suggested dividing funding among 9 centers unless F/WF want to create new center and follow rules as other 9 T Centers do—Contact other rural schools-needs survey—We need to do a needs assessment for smaller schools not associated with F/WF
   Some smaller schools have been members of VC
2 issues-how do we report for the biennium—Val gave solution
Where do we go from here?
Legislature will want to know why Fargo ceased to exist-
Directors will need to decide how to divide the funding for Fargo TC—
think about how to divide-justify increase—but funding needs to be used
Create a survey that can be sent electronically to the schools-
Short survey that can be sent back to 1 Teacher Center
Nadine would administer the survey- if someone will write
Teresa said she would be willing to help with it-send to 6 districts
Need to survey schools in Cass County to identify needs/report at spring meeting
Nadine will contact Louise Dardis and Nancy Murphy to get info of other schools
Directors still need to decide what to do with the Fargo money-discuss at spring meeting

IV. Legislative
TCN is being cautious and did not ask for an increase
Val doesn’t feel there will be any difficulties with funding
Wondering if we need to do anything else as a Network- Val said it’s not necessary as they are looking at funding pretty straight forward-looking at facts/numbers

Val reminder to turn in HIV reports by Feb. 28—
Feb. 7 Directors attending HIV training will meet-those planning to attend are: Doris, Marty, David, Nadine and Patty.

V. Annual Report
Discussion was held about report-
Concerns about report- are the Fargo Center- with no info. to report
Wondering if centers received amended reports- we should have had a chance to look at report and make recommendations before the final report was completed

Wondering if the person making the report has the authority to make recommendations-Centers should have the chance to approve before they become recommendations

The report was submitted to TCN for approval- changes made were not in report-should be approved by TCN first

There should be a draft recommendation for TCN to review-then correct-make changes –then approve
The report needs to be cleaned up and should before it goes out—has already gone to Advisory Committee
Good idea to clean up report at Feb. 7 meeting and establish procedure how report is to be compiled
VI. Other

Election of offices- President at spring meeting

April 15-16 Spring Science & Geography C2E2 Conference
Looking for volunteer to set up booth- Patty will help and get booth for conference- paid $100 fee-Doris will also help with booth
Glenda stated this should be a big conference as it is ND/MN

Teresa added up last spring expenses—will be close to what’s left in the budget

Idea- consider putting $2000 in budget for expenses and each center get $1000 extra.

Patty and Doris should be paid for time at Science Conference—pay for work out of network funds to those who attend meetings etc.

Glenda brought issue with newsletter and where an article was located in the state wide newsletter- not on front page—Nadine was glad issue was brought to our attention so we know how to address where articles will be placed—concerns about putting state news on front of local letters as schools may not recognize the local newsletter—Nadine apologize to science people

Advertising Report
Collected $3300 in fees thus far
   Tele Comm. maps will run again free in state newsletter-free item more maps to give out to teachers

Spring meeting date-Nadine will send out calendar by e-mail—dates for meeting

Pat brought up issue of JPA—we need to be aware—Marty works with JPA—may be important to look at—

No other business
Adjourned at 3:40 pm

Respectfully Submitted,

Ann Sorteberg, TCN Secretary